



**APPLIED REGULATORY IMPACT ANALYSIS
TRAINING
ROME, ITALY**

14-18 October 2019

REGISTRATION FORM

PERSONAL DETAILS (Please ensure Name is provided as on passport if Visa Letter is needed):

FIRST NAME: _____

FAMILY NAME: _____

DATE OF BIRTH: _____
MONTH (SPELLED OUT) DAY OF MONTH YEAR

PLACE OF BIRTH (City and Country): _____

CITIZENSHIP: _____

COUNTRY OF RESIDENCE: _____

GENDER: _____

RESIDENTIAL

ADDRESS: _____

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What visa documents do you need from us? (Letter of invitation, etc.). Please be specific, i.e., Does letter need to be faxed to consulate, etc.

**Important: WE MUST HAVE YOUR REQUEST FOR VISA DOCUMENTS
SIX WEEKS BEFORE THE COURSE.**

CONTACT INFORMATION

E-MAIL: _____

CONFIRM E-MAIL: _____

TELEPHONE: _____

BUSINESS TITLE: _____

Kind of Work (please choose one of the following):

GOVERNMENT

ACADEMIC INSTITUTION

NGO

PRIVATE BUSINESS

OTHER:

ADDITIONAL INFO

HOW DID YOU HEAR ABOUT THE COURSE? (PLEASE CHOOSE ONE OF THE FOLLOWING):

INTERNET ADVERTISING

RECOMMENDED BY SOMEONE WHO HAS ATTENDED PRIOR COURSE

ANNOUNCEMENT OR WEBSITE OF LUISS

ANNOUNCEMENT OR WEBSITE OF JACOBS AND ASSOCIATES

PRINT ADVERTISEMENT

OTHER

DIETARY RESTRICTIONS

PAYMENT

The registration fee (including tuition, housing and meals, but not transport) is:

- 2.975 Euro for government and NGO officials from developing countries and emerging economies;
- 3.350 Euro for government and NGO officials from OECD countries;
- 3.875 Euro for private sector representative

INVOICING INSTRUCTIONS:

Please pay by wire transfer to the Jacobs, Cordova & Associates Europe bank account:

*Account holder: Jacobs, Cordova & Associates Europe Limited
Allied Irish Bank plc
Bankcentre Branch
Ballsbridge
Dublin 4, Ireland
Full account number: 01134043
IBAN:IE29 AIBK 9313 6501 1340 43
Bic Code: AIBKIE2D
Sort Code: 93 13 65*

So we can track payments, please send us via email a proof of payment (a copy of the payment receipt, or a screenshot in case of the electronic payment).

Email: janda@regulatoryreform.com

Receipt of this form shall be acknowledged and your registration shall be definite upon receipt of the payment.

Payments are due 30 days prior to course commencement. Registration Deadline is 30 days prior to each course.

Please ensure that the payment covers all wire transfer fees.

CANCELLATION POLICY:

- * Cancellations before the registration deadline will receive a full refund.
- * Cancellations after the registration deadline will be charged 40% of the total fee, except that:
- * Cancellations 10 or fewer days before the course shall be charged 60% of the fee

We reserve to cancel the course within 20 days of the course date.